

PANOLA COUNTY SHERIFF'S OFFICE

Office: 903.693.0333
Fax: 903.693.9366



314 W. Wellington
Carthage, Texas 75633

Sheriff Kevin Lake

April 27, 2020

The Honorable LeeAnn Jones
Panola County Judge
110 S. Sycamore
Carthage, Texas 75633

Dear Judge Jones,

Please add the following item(s) to the next scheduled meeting of the Panola County Commissioner's Court:

Please record the termination of Trevor Broadway, a Detention Officer for the Panola County Sheriff's Office, effective April 23, 2020.

Sincerely,

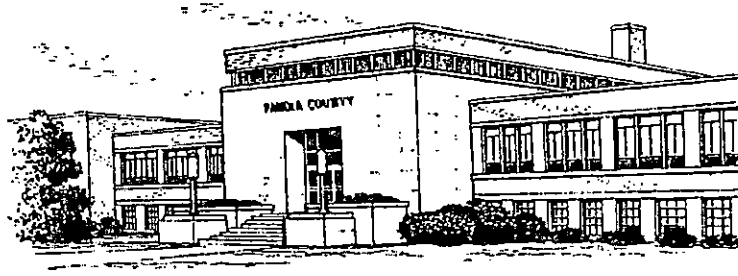
A handwritten signature in black ink that reads "K. Lake" followed by a stylized flourish.

Kevin Lake
Sheriff

KL/lw

CC: Jennifer Stacy
Joni Reed

Honesty, Integrity, Service



County of Panola

OFFICE 903-693-0375
FAX 903-694-2674

110 S. SYCAMORE RM 105
CARTHAGE, TEXAS 75633

David A. Gray

JUSTICE OF THE PEACE
PRECINCT #1

April 30, 2020

Panola County Commissioners Court
Panola County Courthouse

Dear Madam and Gentlemen:

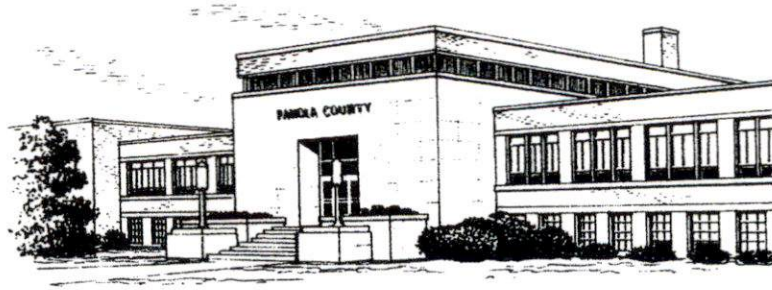
Please record an increase in the hourly pay of Raven Wallace, Clerk in the Justice of the Peace Office Pct. #1 to the hourly rate of \$15.85 effective on May 11, 2020.

Sincerely,

David A. Gray
Justice of the Peace

CC: Joni Reed, County Treasurer
Jennifer Stacy, County Auditor





County of Panola

OFFICE 903-693-0375
FAX 903-694-2674

David A. Gray

JUSTICE OF THE PEACE
PRECINCT #1

110 S. SYCAMORE RM 105
CARTHAGE, TEXAS 75633

April 28, 2020

Honorable County Judge LeeAnn Jones
Honorable Panola County Commissioners Court

Dear Madam and Gentlemen:

After careful consideration and prayer, please be advised that I have decided to retire from Panola County after 30 plus years of service. My last day of employment will be May 31, 2020. Thank you for all of your support over the years. I am very thankful and blessed for the opportunity to have served the citizens of Panola County and worked with many great people along the way.

Sincerely,



David A. Gray
Justice of the Peace

CC: Joni Reed, County Treasurer
Jennifer Stacy, County Auditor



**NOTICE OF PROPOSED INSTALLATION
PIPELINE AND/OR UTILITY LINES**

TO: THE PANOLA COUNTY COMMISSIONER'S COURT

c/o

PANOLA COUNTY ROAD & BRIDGE DEPARTMENT, CARTHAGE, TEXAS

Formal notice is hereby given that:

MK Pipeline, LLC proposes to place a
(COMPANY NAME)

16" line within the Right-of-Way
(PIPE SIZE)

of County Road: 328 as follows:
(NUMBER OF ROAD)

The proposed pipeline will cross under the indicated roads on the attached sheet. Installation shall be made by boring a total length of At least 150 feet line in Panola County.

The location and description of the proposed line and appurtenances is more fully shown by the copies of the drawings attached to this notice. The line will be constructed and maintained on the County Right-of-Way as directed by the County Commissioners in accordance with current Panola County Specifications.

Construction of this line will begin on or after the 1st day of
April, 2020.

FIRM: Landmark Field Services, Inc.
BY: Tyler W. Melton
TITLE: Sr. ROW Agent
ADDRESS: 221 Renaissance St.
Hallsville, TX 75650
PHONE: (940) 353-8002

APPROVAL

May 12, 2020

TO: MK Pipeline, LLC
Attn: Tyler W. Melton
221 Renaissance St.
Hallsville, Texas 75650

RE: **CR #328**

The Panola County Commissioners' Court offers no objection to the location on the right-of-way of your proposed **16" line** within the right-of-way of County Road **#328** as shown by accompanying drawings and notice except as noted below.

It is expressly understood that the County Commissioners' Court does not purpose hereby, to grant any right, claim, title or easement in or upon this county road. It is further understood that in the future should for any reason the county need to work, improve, relocate, widen, increase, add to, or in any manner change the structure of this right-of-way, any required relocation of said lines shall be at the sole expense of owner.

All work on the county right-of-way shall be performed in accordance with the county instructions. The installations shall not damage any part of the road and adequate provisions must be made to cause minimum inconvenience to traffic and adjacent owners. Special specifications for placing this line are as follows:

1. All lines are to be installed a minimum of 36 inches below the flow line of the adjacent drainage or barrow ditch.
2. All excavation within the right-of-way and not under surfacing shall be backfilled by tamping in 6 inch horizontal layers. All surplus material shall be removed from the right-of-way and the excavation finished flush with surrounding natural ground.
3. Lines crossing under surfaced roads and under surfacing cross roads within the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line. Gravity from sewer lines under roadways shall be cast iron pipe.
4. All lines, where practicable, shall be located to cross roadbed at approximately right angles thereto. No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.

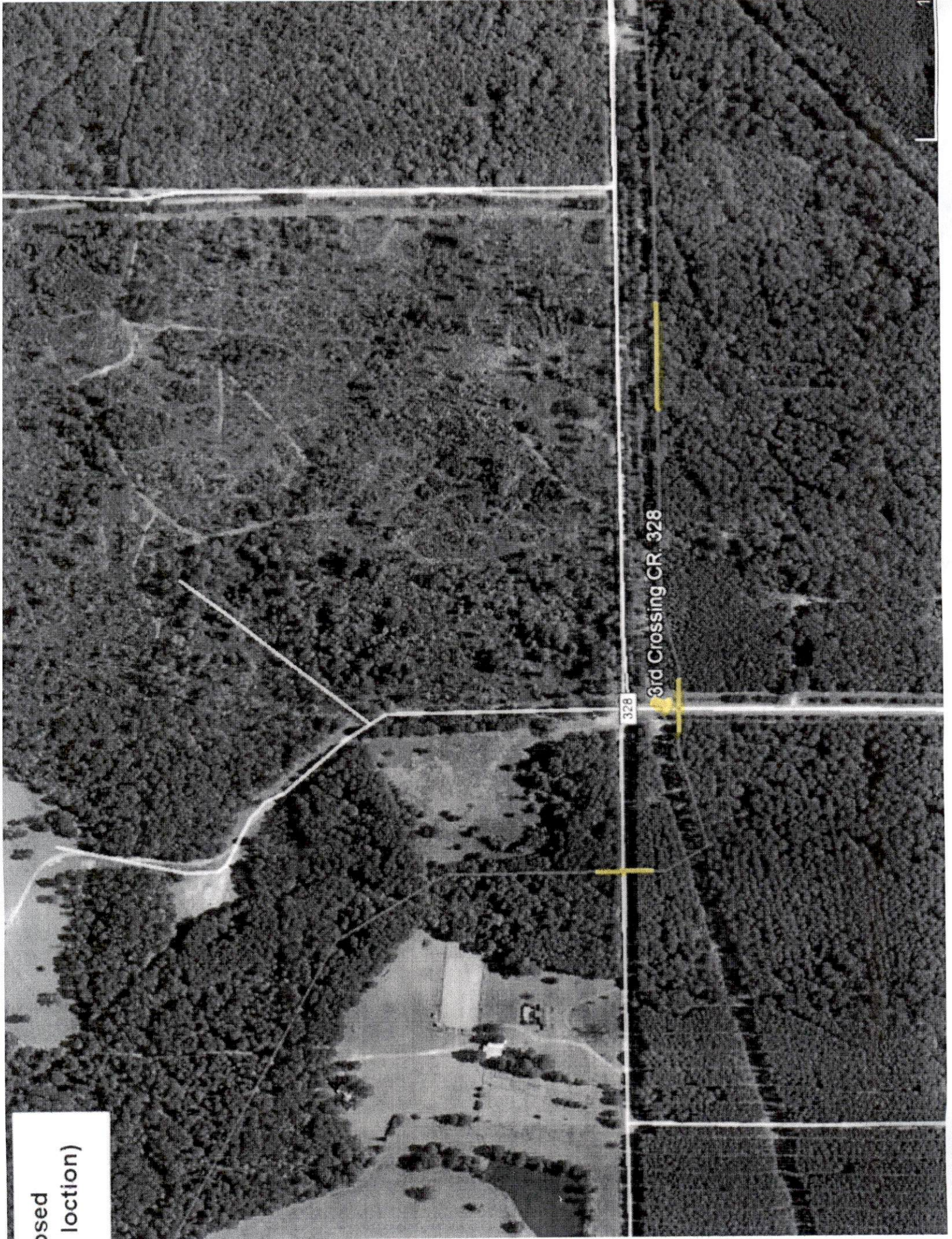
5. Parallel line will be installed as near the right-of-way lines as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the Panola County Commissioners' Court.
6. Operations along roadbeds shall be performed in such manner that all excavated material be kept off the pavement at all times, as well as all operating equipment and materials. No equipment or installation procedures will be used which will damage any road surface or structures. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a direct result of this installation will be borne by the owner of this line.
7. Barricades, warning signs, lights, and flag man(men) when necessary shall be provided by the contractor or owner. One-half (1/2) of the traveled portion of the road must be open at all times.

Approved: 
COUNTY JUDGE

COMMISSIONERS:

Precinct #1 Ronnie LaGrone
Precinct #2 David A. Cole
Precinct #3 Craig M. Lawless
Precinct #4 Dale LaGrone

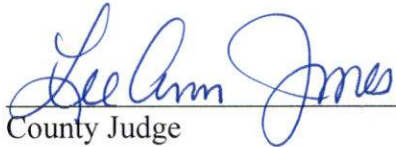
osed
location)



PANOLA COUNTY
2020
BUDGET AMENDMENT #10

We hereby amend the Panola County Budget for the Fiscal Year 2020 as set forth above according to the procedures outlined under Local Government Code, Chapter 111, Subchapter A Sections 111.010 (c), (d). A copy of this Order is to be filed with the County Clerk and Attached to the Budget originally adopted for 2020.

Signed on this 12th day of May, 2020.


County Judge


Commissioner Precinct # 1


Commissioner Precinct # 3


Commissioner Precinct # 2


Commissioner Precinct # 4

Passed and approved by the Commissioners Court of Panola County on the 12th day of May, 2020 as the same appears on file in the office of the County Clerk of Panola County.


County Clerk



May 12, 2020



Budget Adjustment Register

Adjustment Detail

Packet: GLPKT14917 - 2020ADJ#10

Adjustment Number	Budget Code	Description	Adjustment Date
BA0001171	2020 COUNTY BUDGET JAN...	581-CONST PCT 2 & 3	5/12/2020

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
100-581-54090	K-9 EXPENSE	581-CONST PCT 2 & 3	1,250.00	-750.00	500.00
January:	-62.50	April:	-62.50	July:	-62.50
February:	-62.50	May:	-62.50	August:	-62.50
March:	-62.50	June:	-62.50	September:	-62.50
				October:	-62.50
				November:	-62.50
				December:	-62.50
100-581-55270	FURNITURE & EQUIPMENT	581-CONST PCT 2 & 3	10,000.00	750.00	10,750.00
January:	62.50	April:	62.50	July:	62.50
February:	62.50	May:	62.50	August:	62.50
March:	62.50	June:	62.50	September:	62.50
				October:	62.50
				November:	62.50
				December:	62.50

Adjustment Number	Budget Code	Description	Adjustment Date
BA0001172	2020 COUNTY BUDGET JAN...	581-CONST PCT 2&3	5/12/2020

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
100-581-53920	UNIFORMS	581-CONST PCT 2&3	880.00	500.00	1,380.00
January:	41.67	April:	41.67	July:	41.67
February:	41.67	May:	41.67	August:	41.67
March:	41.67	June:	41.67	September:	41.67
				October:	41.67
				November:	41.67
				December:	41.63
100-581-54090	K-9 EXPENSE	581-CONST PCT 2&3	1,250.00	-500.00	750.00
January:	-41.67	April:	-41.67	July:	-41.67
February:	-41.67	May:	-41.67	August:	-41.67
March:	-41.67	June:	-41.67	September:	-41.67
				October:	-41.67
				November:	-41.67
				December:	-41.63

Adjustment Number	Budget Code	Description	Adjustment Date
BA0001173	2020 COUNTY BUDGET JAN...	560-SHERIFF HAIL DAMAGE TO TAHOE VIN#293943	5/12/2020

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
100-360-41020	MISCELLANEOUS REVENUE	560-SHERIFF HAIL DAMAGE TO TAHOE VIN#29	-122,204.00	-10,117.00	-132,321.00
May:	-10,117.00				
100-560-55270	FURNITURE & EQUIPMENT	560-SHERIFF HAIL DAMAGE TO TAHOE VIN#29	158,385.00	10,117.00	168,502.00
May:	10,117.00				

Adjustment Number	Budget Code	Description	Adjustment Date
BA0001174	2020 COUNTY BUDGET JAN...	622- CULVERTS	5/12/2020

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
200-622-54080	CONTINGENCY	622- CULVERTS	14,763.00	-2,500.00	12,263.00
May:	-2,500.00				
200-622-55290	LUMBER PILING & CULVERTS	622- CULVERTS	8,500.00	2,500.00	11,000.00
May:	2,500.00				

Adjustment Number	Budget Code	Description	Adjustment Date
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Budget Adjustment Register

Packet: GLPKT14917 - 2020ADJ#10

BA0001175 2020 COUNTY BUDGET JAN... 623-TREE REMOVAL

5/12/2020

Summary Description:


Account Number	Account Name	Adjustment Description	Before	Adjustment	After
200-623-54080	CONTINGENCY	623-TREE REMOVAL	160,408.00	-2,500.00	157,908.00
May: -2,500.00					
200-623-54480	CONTRACTOR SERVICES	623-TREE REMOVAL	100.00	2,500.00	2,600.00
May: 2,500.00					

Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
2020	2020 COUNTY BUDGET JA	100-360-41020	MISCELLANEOUS REVENUE	-122,204.00	-10,117.00	-132,321.00
		100-560-55270	FURNITURE & EQUIPMENT	158,385.00	10,117.00	168,502.00
		100-581-53920	UNIFORMS	880.00	500.00	1,380.00
		100-581-54090	K-9 EXPENSE	1,250.00	-1,250.00	0.00
		100-581-55270	FURNITURE & EQUIPMENT	10,000.00	750.00	10,750.00
		200-622-54080	CONTINGENCY	14,763.00	-2,500.00	12,263.00
		200-622-55290	LUMBER PILING & CULVERTS	8,500.00	2,500.00	11,000.00
		200-623-54080	CONTINGENCY	160,408.00	-2,500.00	157,908.00
		200-623-54480	CONTRACTOR SERVICES	100.00	2,500.00	2,600.00
			2020 Total:	232,082.00	0.00	232,082.00
			Grand Total:	232,082.00	0.00	232,082.00

APPROVED

05-12-2020



Lee Ann Jones,
County Judge

PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE

NAME: Lee Dudley

POSITION: Ag/NR

DEPARTMENT: Extension Agent

DATE: 05 May 2020

CONFERENCE: District 5 Administration Meeting

LOCATION: Overton(may turn into Virtual Meeting)

DATES: 27 May 2020

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 1

Does the conference meet your educational requirements for the year? yes

If not how much of your requirements will be met by this conference? n/a

How much of your requirements have been met already, not counting this conference?

n/a

How many days have you been away from your job this year for conferences, not counting this conference? n/a

Do you have sufficient funds in your budget for this conference? yes

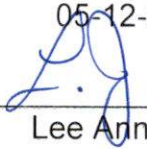
Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Mandatory conference for all agents

PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE

APPROVED

05-12-2020



Lee Ann Jones,
County Judge

NAME: Clarissa Moon

POSITION: FCS

DEPARTMENT: Extension Agent

DATE: 05 May 2020

CONFERENCE: District 5 Administration Meeting

LOCATION: Overton(may turn into Virtual Meeting)

DATES: 27 May 2020

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 1

Does the conference meet your educational requirements for the year? yes

If not how much of your requirements will be met by this conference? n/a

How much of your requirements have been met already, not counting this conference?

n/a

How many days have you been away from your job this year for conferences, not counting this conference? n/a

Do you have sufficient funds in your budget for this conference? yes

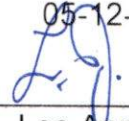
Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Mandatory conference for all agents

PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE
AT A CONFERENCE

APPROVED

05-12-2020



Lee Ann Jones,
County Judge

NAME: Bobbie Davis
POSITION: County Clerk
DEPARTMENT: County Clerk
DATE: May 6, 2020

CONFERENCE: County & District Clerk's Fall Conference
LOCATION: College Station, TX
DATES: Sept 13, 2020 to Sept 17, 2020

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 4

Does the conference meet your educational requirements for the year? yes

If not, how much of your requirements will be met by this conference? _____

How much of your requirements have been met already, not counting this conference? 15 / 20 hours

How many days have you been away from your job this year for conferences, not counting this conference? 4

Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

This conference will cover legislative updates, and training in various aspects of criminal, probate, civil cases in addition to training for vital registration and issuance.